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| STATE OF CALIFORNIA DGS/PD 525 (NEW 10/2001) | <h1 style="text-align: center;">MANUFACTURER'S SUMMARY</h1> <h2 style="text-align: center;">Of Contract Activities and Labor Hours</h2> | Section I | |
| | | SOLICITATION NUMBER | AGENCY/DEPT |

To be eligible for bidding preferences, the following data/information must be provided AND signed, as indicated, by both the Manufacturer and the Bidder. Any person furnishing false certifications, willfully providing false information, omitting information, or failing to comply with the preference requirements is subject to sanctions as set forth in the statutes.

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| Section II | Manufacturer's Information: To be completed by the Manufacturer |
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Report the projected production capacity of your facility for each product type/solicitation line item. Show all employee labor hours at this site required and necessary to perform this contract. Employee labor hours may cover such activities as manufacturing, handling, warehousing and/or shipping the product. Do not include labor-free time (automation or machine hours /storage/etc). Should additional lines be needed, copies of this form can be used.

| Product Type/Line Item Manufactured at this Site | Contract Volume [Product Units] | Production Capacity [Units / 8-hr] | Number of Employees Used in 8-hr Period of the Product Production Cycle | | | | | | Total Employee Contract Labor Hours per Product Type/Line Item |
|---|--|--|--|-----------|----------|----------|-------------|---------|--|
| | | | Manufacturing | Packaging | Handling | Shipping | Warehousing | Other * | |
| 1. | | | | | | | | | |
| 2. | | | | | | | | | |
| 3. | | | | | | | | | |
| 4. | | | | | | | | | |
| 5. | | | | | | | | | |
| 6. | | | | | | | | | |
| 7. | | | | | | | | | |
| GRAND TOTAL (Employee labor hours) | | | | | | | | | |
| **"Other" segments of the manufacturing cycle, if used, must be defined here: | | | | | | | | | |

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| Section III | Manufacturer's Information: To be completed by the Manufacturer |
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The "Manufacturer's Summary," indicating contract activity and employee labor hours must be completed and signed by the proposed manufacturer. Separate "Manufacturer's Summaries" are required for each site that is identified as a proposed manufacturer of the contract goods.

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|--------------------------------------|--------------------------|---------|------|
| Manufacturer's Name and Site Address | Name and Title | Phone # | Date |
| | Manufacturer's Signature | Fax # | |

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| Section IV | Bidder's Certification: Must be completed and signed by the Bidder to be eligible for bidding preferences |
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I hereby certify that the above information was provided to me by the manufacturer. The proposed employee labor hours indicated above correlate with the hours reported on the preference request form(s), STD 830, STD 831, and/or STD 832, that accompany this bid.

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| Bidder's name & title | Bidder's Signature | Phone # | Date |
| | | Fax # | |

MANUFACTURER'S SUMMARY

References and Instructions

The California Legislature has declared that it serves a public purpose and is a benefit to the state, to encourage business investment, promote job development, and to facilitate job maintenance in economically distressed areas of the state. It is the intent of the Legislature to further these goals by providing appropriate preferences to California based companies submitting bids or proposals for state contracts to be performed at worksites in economically distressed areas by persons with a high risk of unemployment, when the contract is for goods or services in excess of \$100,000. To obtain preferences, the bidder must show that a minimum 50% (for Goods contracts) or 90% (for Services contracts) of the projected employee labor hours necessary for the contract will be performed within the economically distressed area. This includes manufacturer's employee labor hours.

If the bidder requests TACPA, EZA, and/or LAMBRA contract preferences¹, the completed *Manufacturer's² Summary* must be signed by both the manufacturer and the bidder to be eligible for the preferences. The purpose of this form is to give the Bidder, and the state contracting official a tool to evaluate the total manufacturing employee labor hours required to complete this contract either inside or outside the preference areas.

Section I To be completed by the Bidder

Solicitation Number: Enter the solicitation number identified on the front page of the Invitation For Bid for which this form is being submitted.

Agency/Dept: Enter the name of the buying Agency and/or Department (e.g. State and Consumer Services Agency, Department of General Services).

¹ Enterprise Zone Act GC Section 7070 et seq.; the Target Area Contract Preferences Act, GC § 4530 et seq., and/or the Local Agency Military Recovery Area Act (LAMBRA), GC § 7105 et seq.

² The State considers the manufacturer to be the company that adds value to the product converting/transforming it from the raw/bulk product into the final bid product.

Section II To be completed by the Manufacturer

The purpose of this section is to capture the projected production capacity of the manufacturer's facility, number of employees used for each type of the bid product and to capture the projected employee labor hours utilized to manufacture the bid product for the proposed contract.

Product Type/Line Item: List the product type/line item as specified on the bid. Separate each product type or match the line items on the solicitation.

Contract Volume: List the product unit (i.e. # cases, lbs, etc.). Use the same quantity and unit measure as specified in the solicitation.

Production Capacity: First, indicate the manufacturing capacity for each product type/line item in an 8-hour period. Then indicate the number of employees used for the various production segments during an 8-hour period. List only the production processes pertaining to the production of the bid product/line item. Production tasks may include: manufacturing, packaging, handling, shipping, and/or other. Production hours listed under "other" must be identified as to type.

Total Hours: For each product type/line item, provide the total employee labor hours projected to be used on **this proposed contract**. Provide the Grand total of employee hours to be used on **this proposed contract**.

Section III To be completed by the Manufacturer

Firm and Address: Enter the manufacturer's name & address.

Manufacturer's Information: Type or print the name and title of the person signing the form.

Contact Phone Number: Enter the telephone number and fax number for the manufacturer.

Date: Enter the date the form is completed and signed by the manufacturer

Signature: Provide the Manufacturer's signature

Section IV To be completed by the Bidder

Section IV must be completed and signed by the bidder to be eligible for the bidding preference.